

Artweeks 2021 Site Risk Assessment

Based on Artweeks Covid-19 Policy

SITE no: **56**

Exhibitor name: **Kevin Hinton**

Date: **1st to 9th May 2021**

These measures may go beyond the official requirements, to protect the more vulnerable exhibitors and visitors, but Artweeks covid-19 policy will be adapted to the changing situation. Maximising consistency between all venues should minimise confusion and non-compliance. Please use boxes to identify any risks that does not comply with the overall policy and to specify mitigation measures.

Risks to exhibitors and visitors:

A transmission of virus by droplet and aerosol

B transmission of virus by touched surfaces

Covid-19 app

Every venue should register for the app and display its unique QR code.

Every visitor should register attendance for track and trace using the app, or, if no smartphone, by giving name, phone number, date of visit, arrival time and date of departure if possible, with single use pen and paper.

These details will be kept for 21 days then must be deleted and not used for any other purpose.

A Minimising droplet and aerosol hazards

- 1 Masks to be worn by visitors and by exhibitors, inside and out.
- 2 Social distancing at 2 metres between groups wherever possible, 1 metre + if not. Waiting areas will be available and access to these and to the venue will be managed to ensure social distancing.
- 3 Entry limited to one household at a time. Groups are households, people with carers, or mixed groups according to current guidelines.
- 4 Maximum ventilation, open doors and windows, using outdoor areas whenever possible.
- 5 Toilets will generally be unavailable.
- 6 Refreshments will generally not be offered.

B Minimising touch hazards

- 7 Hand sanitisers at entrances and where surfaces or items might be touched.
- 8 Cleaning in venues at least every day, high touch surfaces more frequently.
- 9 No multi-use paper information, replaced by fixed display, or single use paper with safe disposal.
- 10 Cash will be replaced by contactless payments and bank transfers at most venues.
- 11 High touch hazards, e.g. cards and items in browsers, may not be available.



Kevin Hinton 30 April 2021